



Most businesses come into contact with personal data. Breaches of data protection legislation are usually the result of poor data protection policies. Putting the right policies and procedures in place will help protect your reputation.

### What we do

Whether you are a multinational organisation, public sector body, charity or SME, our specialist lawyers provide prompt, practical advice to help you comply with the complex legislation relating to:

- data protection
- · freedom of information
- · other privacy regulations
- information management.

When problems arise or breaches occur we can also assist you with investigations or prosecution proceedings.

## Some of the services we provide

#### **Data protection compliance**

We can assist with the day to day compliance including:

- Undertaking compliance audits
- · Drafting policies and procedures
- Advising upon the use of cookies and other IT security issues
- Advising upon contracts allowing third parties to handle your data
- Assisting with making or receiving subject access requests
- · Providing training for your employees.

#### **Disputes and investigations**

When problems arise or breaches occur, we can provide

practical advice to help you defend a claim or represent you in any data protection disputes including notices and assessments from the Information Commissioner's Office and representation in criminal investigations and proceedings.

# Freedom of information requests

The Freedom of Information Act is increasingly being used by businesses and individuals to extract information from public bodies. Requests for information can be complicated and time consuming. Our experts can assist with making effective FOI access requests or drafting responses and applying exemptions.

We have recently obtained information relating to the successful tender under public procurement rules and enabled a third party to refuse to disclose commercial information in response to a FOI request made to a public authority.

## Find out more

Please contact us to find out more.



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